

## **Grades 7-11 Admission Procedure and Checklist**

### **Overview**

'Iolani admits 50 children per grade in grades 7 and 9 and approximately 15 children for grade 8. Grades 10 and 11 are based on space availability.

### **Next Steps**

- Create an account in Ravenna at [www.ravenna-hub.com](http://www.ravenna-hub.com). Keep your login and password handy as this is your gateway to the entire application process. All admission communication will be sent to the primary account user's email address. If you are a two parent/guardian household, please list both parents/guardians in the household when setting up your account. Single parent/guardian households should note any additional parents/guardians by listing them in a second household, as appropriate.
- Complete the application and submit the application fee (\$125) via Ravenna by November 15, 2023. Interview appointments will be emailed within 2 weeks of the application being submitted.
- Interviews are in-person and scheduled for Saturdays. Applicants will be asked to complete a writing sample, and an on-campus tour for the family is offered after the interview.  
**Off-island candidates:** Interviews will be via Zoom.
- Register to take the Secondary School Admissions Test (SSAT) at [www.ssat.org](http://www.ssat.org) between August 2023 and January 31, 2024. 'Iolani School's code is 4144.
- Please wait until after November 30 to ask your child's *current* English, Math, History or Science teachers to complete a Teacher Reference Report. This allows the teacher more time to get to know your child. Then, follow instructions in Ravenna to delegate *two* Teacher Reference Reports (teachers' email addresses are needed). The reports are due back to us from the teachers by January 31, 2024.
- Follow instructions in Ravenna to submit the following, due by January 31, 2024:
  - Last year's final report card, including comments (2022-23)
  - This year's first semester/trimester report card (2023-24)
  - Copies of most recent standardized test scores (optional)
- Complete the Parent Questionnaire by January 31, 2024.
- Complete the Student Questionnaire by January 31, 2024.
- Follow instructions in Ravenna to delegate Mentor Reference Reports (recommended) and/or the Administrator Report (optional), due by January 31, 2024.

If you meet all the deadlines, you can expect to receive a decision by email no later than March 31, 2024. Contact the Office of Admission if you have any questions at (808) 943-2222 or

[vpereira@iolani.org](mailto:vpereira@iolani.org).