

**'IOLANI**  
SCHOOL

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**2023 SUMMER  
RESIDENTIAL PROGRAMS**

**HANDBOOK**

# 2023 'IOLANI SUMMER RESIDENTIAL PROGRAMS

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*This handbook includes information to help you prepare for the summer at 'Iolani. It also includes information on the expectations and policies that ensure both a fun and safe environment for all on campus. We encourage you to read this handbook with your child. As always, feel free to contact us with any questions so we can help you prepare for the summer.*

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## PROGRAM DATES

Six-Week Session:  
**June 12, 2023 to July 21, 2023**

1st Three-Week Session:  
**June 12, 2023 to June 30, 2023**

2nd Three-Week Session:  
**July 2, 2023 to July 21, 2023**

The Anderson Golf Academy Program (one week):  
**July 23, 2023 to July 29, 2023**

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## CONTACT INFORMATION

**Jeff Dionne**  
Director of Residential Special Programs  
Email: [jdionne@iolani.org](mailto:jdionne@iolani.org)

**'Iolani Summer Residential Program Office**  
563 Kamoku Street  
Honolulu, Hawai'i 96826  
[www.iolani.org/srp](http://www.iolani.org/srp)

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# WELCOME

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## Dear 'Iolani Summer ResLife Families,

On behalf of the 'Iolani community, and particularly our Summer ResLife Team, we welcome and thank you for your participation in our 2023 program. We are honored that you have chosen us and we are very excited to provide the best experience possible for you.

My wife Naoko, daughter Misa, and I joined 'Iolani in the summer of 2022, and every day has been a blessing to be a part of this incredible community. I have been an educator for over 22 years in Boston, Tokyo, and Charleston, South Carolina with many experiences in the classroom, running summer programs, and as a school administrator. During the school year at 'Iolani I am part of the Admission team for our boarding program.

At 'Iolani, the 'ohana (family) spirit here is remarkable and difficult to put into words; I can only describe it as a tangible warm embrace, and I am surrounded by dedicated professionals full of intelligence and joyful hearts. 'Iolani's motto of "One Team" is an ethos woven through every aspect of this remarkable place, and our Summer ResLife Team looks forward to sharing this energy with all of you.

This handbook includes essential information for our Summer ResLife families. Please take the time to read the different sections to become familiar with our organization and our approaches to the care and support of our students. We are available to you should you have any questions.

Thank you once again for your support. We greatly look forward to another wonderful summer at 'Iolani!



**Mahalo!**

A handwritten signature in black ink, appearing to read 'Jeff Dionne', with a long horizontal flourish extending to the right.

**Jeff Dionne**  
**Director of Residential Special Programs**  
**'Iolani School**  
**808-943-2291**



# Welcome to the One Team ‘Ohana

Situated within a forward-looking institution with deep historical roots, ‘Iolani School’s Residential Life Program during the school year and in the summer is unique in many ways, and strives to honor both our school community, and the broader cultural context of our place here in Hawai‘i. We believe that living in a close-knit residential community is one of the greatest learning experiences a student can have, and our program strives to embody the understanding that the ‘Iolani community is an ‘ohana (family) where we take care of each other in many ways as we learn, grow, and experience life together as One Team. Most importantly, community members have the unique opportunity to gain a global perspective by embracing all that Hawai‘i has to offer, and learning from and with students from diverse cultural backgrounds.

## **RESIDENTIAL LIFE MISSION STATEMENT**

The Residential Life Program at ‘Iolani School supports the goal of developing liberally educated, well-rounded individuals by guiding students in cultivating an understanding of self, others, and community. Living together in a diverse community, students foster deeper cultural awareness, empathy, and leadership in working together toward the common good.

We know that students thrive when they are seen, heard, valued, and play a tangible role in contributing to their community.

We embrace diversity, and believe that the relationships students build with each other, and with their adult mentors on campus, are what make our community strong. As One Team, we support each other in embracing the fullness that school life at ‘Iolani offers, while striving to balance study, friendship, play, and rest. Below are the core components of our program that aid us in carrying out our mission.

## **SUMMER RESLIFE OVERVIEW**

‘Iolani Summer Residential Programs’ holistic approach offers students 12- to 16-years-old the opportunity to

# WELCOME TO THE ONE TEAM 'OHANA (CONTINUED)

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engage in hands-on learning through enrichment classes, extracurricular activities and exciting field trips around O'ahu. Regardless of the selected program, students will participate in daily leisure activities and excursions with special events planned every weekend! 'Iolani provides students with the opportunity to immerse themselves in the local culture on and off campus.

In addition to a learning environment that takes advantage of the tremendous resources on campus, these enrichment programs utilize the school's geographic location in Honolulu to create unique opportunities for personal growth and development through exposure to the local culture including visits to various attractions and events. The goal of each program is to find balance between academic pursuits and extracurricular activities.

## **SUMMER RESIDENTIAL LIFE TEAM**

The residence hall serves as the students' home while at 'Iolani. Our team (Director, Associate Directors of Summer ResLife, House Parents, ResLife Staff) works together to provide the care, guidance, and support necessary for students to thrive. Our goal is for every student to feel safe, seen, and that they are a valued part of our ResLife 'Ohana.

## **COMMUNICATION WITH SUMMER RESLIFE TEAM**

Administrative office hours for 'Iolani Residential Life are weekdays from 7:30 a.m.–4:00 p.m. HST excluding observed holidays. Email inquiries may be directed to summerreslife@iolani.org at any time. Urgent night, weekend, or holiday requests may be directed to the Administrator on Duty (AoD): 808-425-1178.

## **SUMMER RESLIFE WEEKLY BULLETIN**

The Weekly Bulletin is shared with the Summer ResLife community and families outlining daily schedules, reminders, and events. The Bulletin is an important source of information about the daily schedule, meals, activities, and reminders. If you have a question about what is for dinner or when the shuttle to the beach leaves campus, it is in the Bulletin. Students are expected to utilize the Bulletin to maximize their engagement with campus life, and take initiative to contribute to a positive living and working environment.

## **OFF-CAMPUS LEAVES**

We ask that parents and guardians not pick up their camper for any reason other than emergencies. We understand that summer can be filled with special family occasions, but when a student is removed from our program for any duration it disrupts planned activities, puts a strain on our staffing, and detracts from our operational needs.

## **STUDENT FINANCES**

The Summer ResLife Team regularly plans off-campus excursions, some of which have opportunities for students to make personal purchases. Families will be asked to contribute \$100 per week to their student's account, which students can use as spending money. Families are welcome to add additional funds to their child's student account through their CampInTouch online account. The balance of the student account will be returned to the family at the end of the summer.

Students are strongly discouraged from keeping more than \$50 in cash in the dorm. The school does not take responsibility for any lost or stolen money. There is a First Hawaiian Bank ATM located in the Wong-Trainor Lobby for student use.

## **SUMMER RESLIFE MAILING ADDRESS**

Please use the format below as your student mailing address:

'Iolani School Summer ResLife  
Student Name (Passport Name)  
563 Kamoku Street  
Honolulu, HI 96826



# Summer Residential Programs Important Dates

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‘Iolani can schedule chaperoned transportation for Daniel K. Inouye (Honolulu) International Airport on June 12, June 30, July 2, July 21, July 23, or July 29. Please use the following times to guide you when booking travel. This transportation is for students traveling without parents and is provided by ‘Iolani at an additional cost of \$50 per student per way.

**You must complete ‘Form 9: Travel Plans’ in your Campintouch student account.**

For more information please contact:

**Summer Residential Programs**  
Email: [summerreslife@iolani.org](mailto:summerreslife@iolani.org)  
Phone: +1 (808) 943-2231

## IMPORTANT DATES (CONTINUED)

### SIX-WEEK SUMMER PROGRAM

| <b>Monday, June 12</b> |  |
|------------------------|--|
| 6:30 a.m. – 12:30 p.m. | All flights must arrive at Honolulu International Airport within this time frame for a pre-scheduled airport shuttle pickup. |
| 2:00 p.m. – 3:00 p.m.  | On-campus registration for families dropping off students (563 Kamoku Street)  |
| 4:00 p.m.              | Student orientation begins. Parents asked to depart campus.  |
| <b>Friday, July 21</b> |  |
| 3:00 p.m. – 10:00 p.m. | All flights must depart Honolulu International Airport within this time frame.   |
| 4:00 p.m. – 6:00 p.m.  | Students being picked up by family members MUST depart campus by 6:00 p.m.   |

### 1ST THREE-WEEK SESSION

| <b>Monday, June 12</b> |  |
|------------------------|--|
| 6:30 a.m. – 12:30 p.m. | All flights must arrive at Honolulu International Airport within this time frame for a pre-scheduled airport shuttle pickup. |
| 2:00 p.m. – 3:00 p.m.  | On-campus registration for families dropping off students (563 Kamoku Street)  |
| 4:00 p.m.              | Student orientation begins. Parents asked to depart campus.  |
| <b>Friday, June 30</b> |  |
| 3:00 p.m. – 10:00 p.m. | All flights must depart Honolulu International Airport within this time frame.   |
| 4:00 p.m. – 6:00 p.m.  | Students being collected by family members MUST depart campus by 6:00 p.m.   |

## IMPORTANT DATES (CONTINUED)

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### 2ND THREE-WEEK SESSION

| <b>Sunday, July 2</b>  |  |
|------------------------|--|
| 6:30 a.m. – 12:30 p.m. | All flights must arrive at Honolulu International Airport within this time frame for a pre-scheduled airport shuttle pickup. |
| 2:00 p.m. – 3:00 p.m.  | On-campus registration for families dropping off students (563 Kamoku Street)  |
| 4:00 p.m.              | Student orientation begins. Parents asked to depart campus.  |
| <b>Friday, July 21</b> |  |
| 3:00 p.m. – 10:00 p.m. | All flights must depart Honolulu International Airport within this time frame.   |
| 4:00 p.m. – 6:00 p.m.  | Students being picked up by family members MUST depart campus by 6:00 p.m.   |

### THE ANDERSON GOLF ACADEMY PROGRAM

| <b>Sunday, July 23</b>   |  |
|--------------------------|--|
| 6:30 a.m. – 12:30 p.m.   | All flights must arrive at Honolulu International Airport within this time frame for a pre-scheduled airport shuttle pickup. |
| 2:00 p.m. – 3:00 p.m.    | On-campus registration for families dropping off students (563 Kamoku Street)  |
| 4:00 p.m.                | Student orientation begins. Parents asked to depart campus.  |
| <b>Saturday, July 29</b> |  |
| 7:00 a.m. – 5:30 p.m.    | All flights must depart Honolulu International Airport within this time frame.   |
| 7:30 a.m. – 9:00 a.m.    | Students being picked up by family members MUST depart campus by 9:00 a.m.   |





## Dress Standards

Dress standards for the Summer Programs are the same as in the regular school year. Neatness, cleanliness, and attire free from offensive or distracting influences are qualities expected of Summer Programs students. Students arriving to classes improperly dressed will be asked to change their clothing to conform to the dress standards of 'Iolani. Failure to comply with these dress standards could result in disciplinary action.

Extreme styles and revealing clothing such as bare midriff apparel and short shorts are inappropriate.

Appropriate tops must cover the midriff, back and shoulder areas, except for women's dress tops, which may have straps at least three fingers wide. Tops worn under an open jacket must be in dress code. Hoods on sweaters and jackets must be removed while indoors.

Inappropriate tops include tank tops, spaghetti straps, low-cut tops, and see-through clothing.

Appropriate pants or shorts should reach the mid-thigh area in length, and should not include sleepwear, beach attire, or tattered or frayed items.

Appropriate footwear includes sneakers, shoes and sandals with backstraps. Slippers, or flip-flops, are not permitted outside of the dorm for safety reasons unless permission is given by staff.

*Note: Students attending The Anderson Golf Program must be sure to pack golf appropriate clothing. For more detailed information on dress standards, please refer to the Summer Programs Handbook at [www.iolani.org/summer/day-programs](http://www.iolani.org/summer/day-programs)*

# Suggested Packing List

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## PERSONAL PROTECTIVE EQUIPMENT (PPE)

- » Face Masks (10)

*Note: At the time of publication, wearing face masks inside is optional however this policy could change. We encourage all students to bring their own face masks.*

## CLOTHING

- » Class Dress Clothing (5 sets)  
(see Dress Standards section)
- » Free Dress or Athletic Clothing (7 sets)  
(see Dress Standards section)
- » Hat or Cap (2)
- » Swim Suit (2)
- » Sleep Clothes (2)
- » Casual Clothes for around Dorm (2 sets)
- » Sneakers (1)
- » Shower shoes or slippers (flip flops) (1)
- » Sweatshirt/jacket (1)
- » Water Bottle (1)

## BEDDING AND TOWELS

- » Bath Towel (1)
- » Beach Towel (1)
- » Twin XL Bed Sheets (2 sets)
- » Bed Pillow (1)
- » Bedspread or Blanket (1)

## TOILETRIES

- » Comb or brush
- » Soap
- » Toothbrush and toothpaste
- » Shampoo
- » Deodorant
- » Sunscreen
- » Nail clippers
- » Shaving supplies
- » Feminine sanitary supplies
- » Hair dryer (as needed)

## FURNITURE PROVIDED IN DORM

- A desk, desk chair, bed frame and extra-long twin mattress, window treatments and a wastebasket
- A dresser and wardrobe including clothing hangers
- Full length mirror
- A common shoe rack to share with fellow podmates
- Access to desktop computers and a common printer on each floor.

Please note 'Iolani School does not allow students to:

- Use furnishings for any purpose other than that for which they are intended
- Remove or replace the school-provided furnishings
- Keep appliances in student rooms or pods.
- Have pets of any kind

## STUDENTS MAY ALSO WANT TO BRING:

- » Bathrobe (to and from shower)
- » Alarm clock
- » Umbrella and/or raincoat
- » Notebook, pens, and pencils
- » Summer reading books
- » Wristwatch
- » Flashlight
- » Camera
- » Hiking shoes
- » Tennis racquet, baseball glove, other small personal sporting equipment
- » Golf Clubs (AGA Golf Program students only)

## PROHIBITED ITEMS

- » Weapons
- » Firearms
- » Explosives
- » Knives of any kind
- » Irons
- » Weights
- » Appliances
- » Refrigerator
- » Candles, incense, lighters, or matches
- » Wireless Network Connection Devices including:
  - Network switches and routers
  - Wireless repeaters
  - Wireless hotspots
  - Wireless access points

# Daily Schedule

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## MONDAY TO FRIDAY

| Time                    | Event                          |
|-------------------------|--------------------------------|
| 7:00 a.m.               | Rising                         |
| 7:30 a.m. – 7:50 a.m.   | Breakfast                      |
| 8:00 a.m. – 10:00 a.m.  | Period 1                       |
| 10:00 a.m. – 10:20 a.m. | Morning Break                  |
| 10:30 a.m. – 12:30 p.m. | Period 2                       |
| 12:30 p.m. – 1:00 p.m.  | Lunch                          |
| 1:15 p.m. – 3:15 p.m.   | Period 3                       |
| 3:30 p.m. – 4:30 p.m.   | Dorm Check-in & Rest           |
| 4:30 p.m. – 6:00 p.m.   | Afternoon Activities           |
| 6:00 p.m. – 6:30 p.m.   | Dinner                         |
| 6:45 p.m. – 8:30 p.m.   | Evening Programming            |
| 8:45 p.m.               | Dorm Check-in, Showers, Chores |
| 9:30 p.m.               | Room Inspection                |
| 10:30 p.m.              | Lights Out                     |

## WEEKENDS & HOLIDAYS

Weekends and holidays are dedicated to all-school trips. Directly after breakfast, all students depart campus for fun excursions to O’ahu attractions.



# Student Expectations

## **ENGLISH**

All students must be highly proficient in the English language in order to be successful in the various academic classes and to be a member of the residential community. Non-native speakers of English are required to submit language test scores with their application.

## **PHYSICAL STAMINA**

While students are given adequate time to rest, recover, and sleep, and personal care and time management strategies are taught by caring and supportive staff, the schedule is packed with physically demanding activities. There is a minimum level of physical and emotional stamina required for the extended overnight programs. Students are expected to be physically active and to have a willingness to participate in a wide variety of activities. Likewise, students are expected to take advantage of the daily rest times and adequate sleep schedule.

## **WATER-BASED ACTIVITIES**

It goes without saying that students who come to the island of O'ahu should expect to be in or around water.

All students are required to take a simple swim test at the beginning of the program in the school pool in order for staff to have a clear understanding of student swimming ability. After the swim test, students have many opportunities to swim in pools, the ocean, water parks, and rivers, and to ride in various water craft. In such activities students are encouraged but not required to swim. In all such activities, lifeguards will be present.

## **BEHAVIOR**

'Iolani Summer Programs students and parents should be sure to read the policies and procedures below. Such rules cannot and are not intended to cover every possible example of unacceptable behavior. 'Iolani assumes that its Summer Programs students will be guided by courtesy, good judgment and mutual respect as well as by the 'Iolani School regulations.

'Iolani Summer Programs is a pleasant, comfortable community. Students and teachers come together for the specific purpose of learning. 'Iolani Summer Programs occupy a very short space of time to

# STUDENT EXPECTATIONS (CONTINUED)

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accomplish a great deal. Matters of discipline and unacceptable behavior are handled swiftly. The Director of Residential Summer Programs, acting upon the recommendation of the teachers, counselors, and other staff, may dismiss a student from 'Iolani Residential Summer Programs for academic or disciplinary reasons at any time when, in the opinion of the teachers, counselors, and staff, continued study at 'Iolani Summer Programs is not in the school's or student's best interest.

'Iolani reserves the right to disenroll Summer Programs students with no refund if they exhibit unacceptable and/or disruptive behavior. Consequences of Summer Programs infractions for 'Iolani students may cause impact for the academic year.

A school is a community. All who work within that community are expected to conduct themselves in an appropriate manner, to observe both the law of our land and the code of behavior the school sets forth, to respect the rights of others, and thereby to maintain the best possible atmosphere for learning.

Attending 'Iolani as a student is a privilege, not a right. Students must abide by the rules set forth herein and are expected to conduct themselves according to the standards of the 'Iolani community. Behavior that disrupts the educational process or fails to respect the human or property rights of others is unacceptable.

The following constitute some specific forms of unacceptable behavior:

- » Academic dishonesty such as cheating, copying homework, giving one's work to others, and plagiarism
- » Assault or fighting
- » Attendance - being off campus or missing a class without permission from the school
- » Disrespect of the human or property rights of others
- » Disrespect toward an adult or another student
- » Drugs and alcohol - Promotion, possession, use, being under the influence of alcohol, tobacco, e-cigarettes, vaporizers, or drugs at school or school functions; drugs include marijuana, cocaine, any other illegal drug, or any legal drug judged by the Director of Residential Summer Programs to be used abusively
- » Electronic Misconduct - unauthorized hacking of any electronic device (including, but not limited to, computers, cell phones, iPods, laptops and tablets); causing an electronic device or computer

system to become inoperable, downloading or sending profane, obscene language and other sexual or objectionable materials, or promoting or sending derogatory, harassing, or hate messages on the computer or any electronic device

- » Fireworks - the possession or use of fireworks or other dangerous items
- » Gambling
- » Harassment - unwelcome physical, verbal, written, or electronic action that undermines the personal rights of another individual, including bullying, hazing, and sexual misconduct
- » Lying
- » Sexual activities - involvement in inappropriate physical, verbal, or electronic sexual activities
- » Theft
- » Vandalism, including graffiti

Other forms of misbehavior not specifically described above will be subject to the same corrective action if, in the determination of the Director of Residential Summer Programs, such behavior fails to respect human or property rights of others or disrupts the educational process.

These rules apply during academic classes and during the Residential Life program both on and off campus. Students identified for misconduct off campus during school hours are subject to the same rules and corrective measures that govern misconduct on campus. These rules apply also to all school functions, on or off campus, including school-sanctioned trips, regardless of the hour or day. Misconduct off campus and/or outside school hours may call into question a student's right to remain in school. In those instances, the school reserves the right to take whatever action it deems necessary, including, but not limited to, dismissal.

## Process

A student who violates the rules of behavior will be referred to the Director of Residential Summer Programs. The Director of Residential Summer Programs will examine and discuss the charges with the student and conduct an investigation if deemed necessary. Investigations of possible infractions can be disruptive to the educational process. A thorough investigation is eventually completed as expeditiously as possible, involving as few persons as possible either within or outside of the school. During any investigation, the Director of Residential Summer Programs may take measures to keep students apart from one another while both are on campus. If an accused

# STUDENT EXPECTATIONS (CONTINUED)

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student chooses not to cooperate with the school's investigation into a violation of the rules of behavior, he or she may be placed on suspension pending the findings of the investigation. If it is determined that an infraction has taken place, the Director of Residential Summer Programs will counsel the student and determine the corrective action, if any, to be taken. Surrounding circumstances, expectations, relationships, and the age of the students involved are all factors to be weighed in any disciplinary action. In cases of dismissal for 'Iolani students, the Director of Residential Summer Programs will consult with the Summer Day Program Director, the Dean of Students, and the Head of School.

## Hearing

Students' explanations of their conduct before the Director of Residential Summer Programs constitute a hearing.

## Corrective Action

Corrective action for infractions shall be appropriately handled by the Director of Residential Summer Programs. This may include, but not be limited to, detention, loss of privileges, disciplinary probation, suspension and dismissal for the summer and possibly the regular school year for 'Iolani students. For all forms of unacceptable behavior, students found to have committed infractions may be dismissed immediately. Second chances will be given only at the discretion of the Director of Residential Summer Programs, Dean of Students, or the Head of School.

However, for drug, alcohol, and tobacco offenses, or for flagrant disregard for the human and property rights of others, such as theft, assault, and computer abuse, and inappropriate sexual activities, students could be dismissed immediately, barring unusual or mitigating circumstances.

A student who is dismissed for disciplinary reasons is not permitted on campus, nor may that student attend 'Iolani functions, without permission from the Dean of Students, Head of School or Director of Residential Summer Programs.

## Appeals

Appeals may be made to the Director of Residential Summer Programs. Youngsters in this community will grow and function well where rules are stated clearly and enforced consistently. Teachers and students will perform better in an environment that is conducive to teaching and learning.

## ACADEMIC DISHONESTY

Students must maintain academic honesty in every aspect of their academic work. In preparing school work, asking for help is possible, even desirable at times, from a parent, friend, teacher, or librarian. The goal in an assignment, however, is not only to find the right answer, but also to understand the problem. Copying assignments or giving another person a copy of one's work, whether in paper form or electronic, is academic dishonesty. Plagiarism (taking someone else's work or idea and offering it as one's own) is academic dishonesty. Examples include copying someone else's work word-for-word, paraphrasing, and borrowing ideas and putting them in different words. Cutting and pasting material found on the Internet is another common example of plagiarism.

Quizzes and examinations test a student's independent knowledge of a subject. No unauthorized help from any source may be used or be available to a student during a quiz or examination regardless of the intent to use that source. All electronic devices must be properly stowed and should not be on one's person during a quiz or examination. Giving aid to another student before, during or after a quiz or examination, or turning in for credit work previously submitted for a class, are also forms of academic dishonesty.

## HARASSMENT POLICY

'Iolani School is committed to providing an environment conducive to learning and fostering mutual respect and sensitivity among all members of our school community. Harassment or any activity that interferes with this environment and/or undermines personal rights will not be tolerated. Harassment includes, but is not limited to, any unwelcome physical, verbal, written, or electronic action that undermines the personal rights of another individual.

'Iolani School endorses and will enforce the right of everyone to participate fully in student life at the school without harassment. To that end, all members of the 'Iolani School community are expected to respect the rights and sensitivities of others at all times and exercise sound judgment in doing so. Violators of this policy shall be subject to disciplinary action which may include expulsion.

## SEXUAL MISCONDUCT POLICY

Definitions: Sexual misconduct includes both sexual assault and sexual harassment.

# STUDENT EXPECTATIONS (CONTINUED)

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“Sexual assault” means any criminal sexual offense recognized by Hawai‘i law and includes unwanted touching or grabbing of sexual parts.

“Sexual harassment” is a specific type of prohibited conduct defined as behavior involving a single instance or repeated instances of unwanted sexual advances or other unwanted or offensive visual, verbal, or physical conduct of a sexual nature or based on sex or gender that unreasonably interferes with a student’s opportunity to receive an equal education. Examples include, but are not limited to: unwelcome sexual contact or advances; pressure for sexual activity; obscene or suggestive remarks or jokes; verbal or written insults or abuse of a sexual nature; display of sexually-explicit materials; spreading sexual rumors; flashing or mooning; and/or other conduct of a sexual nature which has the purpose or effect of:

- 1) Causing the recipient to feel discomfort or humiliation;
- 2.) Interfering with the recipient’s academic performance;
- 3.) Creating an intimidating, offensive, or hostile environment for the recipient;
- 4.) Creating a situation where an academic evaluation, status, progress, or non-curricular decisions affecting the recipient depends on or her submitting to and/or not objecting to behavior.

## Application

If one feels sexually harassed, he/she should do the following:

- » Let the offending person(s) know that the conduct is offensive and that the behavior must stop, unless doing so may put the student feeling harassed in danger.
- » Keep a record of when, where, and how the harassing conduct occurred. Include witnesses, direct quotations, actions, evidence, and any other written communication.
- » Promptly contact someone in authority, e.g., a guidance counselor, faculty member, nurse, dean, Director of Residential Summer Programs, or the Head of School. Identify the offending conduct and person(s) so that a thorough investigation and evaluation can be made.

## Reporting Sexual Misconduct

If anyone knows or has reason to suspect that sexual misconduct has occurred they must notify a member of the faculty or staff with as much information as

possible about the misconduct or the reasons for suspecting that misconduct has occurred. ‘Iolani School values the privacy and safety of its students and will respect the wishes of any person who comes forward to report an allegation of sexual misconduct to keep such a report confidential, unless disclosure is necessary to comply with the law or to ensure the safety of all students and employees of the school.

If any person comes forward in earnest to report an allegation of sexual misconduct, even if the school later determines that there is not sufficient evidence to support the allegation, or if any person honestly participates in an investigation of an allegation, any action taken in retaliation against that person is strictly prohibited and will not be tolerated. Any person found to have engaged in retaliatory actions will be subject to immediate and appropriate disciplinary action, including possible expulsion.

If the allegations include violations of other school rules, the Director of Residential Summer Programs and/or the Head of School shall have the discretion to grant amnesty for the transgressions of a student who comes forward to report sexual misconduct.

## BULLYING AND HAZING

Bullying is repeated and unwanted, aggressive behavior among students that involves a real or perceived power imbalance. Bullying includes, but is not limited to, actions such as making threats, spreading rumors, or attacking someone physically or verbally.

Hazing occurs when an individual or a group of individuals use humiliating, illegal, and/or dangerous activities to initiate new members into a club, group, or team.

‘Iolani does not permit or condone bullying or hazing in any form or by any group. Bullying and hazing are detrimental to students physically and emotionally. The school will treat each case on an individual basis. The consequences will depend on the severity of the incident, regardless of whether it occurred on campus or off campus during a school sanctioned trip or event.

## COMMUNITY SAFETY CODE

Violation of the Community Safety Code may result in the expulsion of a student from School.

Examples of Community Safety Code violations include:

- » Unexcused absence from campus
- » Inter-hall violations (not being on your assigned floor) after lights out

# STUDENT EXPECTATIONS (CONTINUED)

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- » Possession, use, promotion or distribution of drugs, alcohol, tobacco products, e-cigarettes, and vaporizers
- » Putting any member of the 'Iolani community at risk
- » Harassment
- » Sexual Harassment

*Note: 'Iolani School is a drug, alcohol, and tobacco free campus. Drugs, alcohol, tobacco, e-cigarettes, and vaporizers are prohibited from being used, kept, or stored on campus by students anywhere at any time. Discovery of these items will lead to a swift response by the Director of Residential Summer Programs and the Dean of Students, including notice to parents. Students should consider that certain offenses have far reaching consequences and may place their Visa status in jeopardy.*

## HEALTH AND WELLNESS UNDERSTANDING

Our students' health is of paramount importance. We do not want students to hesitate to seek the School's help for themselves or on behalf of other students when there may be medical or behavioral concerns, even if School rules or standards of conduct have been violated. Our school nurses, counselors, and care professionals provide students, families, and adults in the 'Iolani community a means to get support for a student in need.

If you have a concern about your well-being, or that of another student, you should feel comfortable bringing it to the attention of the Director of Residential Summer Programs, your Head of House, or a House Parent.

(Please know that the adult with whom you confide might have an obligation to share the information with an Administrator if someone is at imminent risk of hurting themselves or another student through their actions.) If the action or concern has not already been the focus of a disciplinary investigation, the response will be to provide support in situations where there is concern about the use of controlled substances, or in situations where school standards of conduct have been violated, and/or when students are concerned about the immediate safety of another student or students (including himself/herself) who are under the influence or need medical attention without incurring disciplinary consequences. This understanding is designed to provide students in need with access to medical, educational, and therapeutic help. However, as mentioned above, this will not shield a student from disciplinary consequences if an investigation has

already been set in motion by the School and/or it is determined that a student's behavior is particularly harmful or egregious to the greater community (e.g. theft or distributing/selling drugs or alcohol).

The Health and Wellness Understanding was created to address the totality of a student's health and wellness, and so, communication with all students depends on honest and forthright conversations, with the expectation of full disclosure of the issues at hand. If it is discovered that there was dishonesty or an omission of information during the conversation, the violation will no longer be covered under the Health and Wellness Understanding and the Director of Residential Summer Programs will initiate a disciplinary response.

A few examples of when the Health and Wellness Understanding may be invoked are as follows:

- » the use of controlled substances by a 'Iolani student(s) is a concern;
- » a past event involving controlled substances leads to concern for the health and wellness of a student(s);
- » the student demonstrates at-risk behavior;
- » emotional or physical abuse, to one's self or another student .

## WORRIED ABOUT A COMMUNITY MEMBER?

If a residential student is concerned about a member of the community and feels that their behavior and/or choices need to be addressed, they should bring it to the attention of a member of the Residential Life staff . The concern will be investigated by the School, starting first with the student(s) who raised the alert and then with the student about whom the others were concerned. If a member of the Residential Life staff is not available, in the case of a medical emergency, first responders such as the ambulance, fire department, or police may be reached by dialing 9-1-1.





## Daily Regulations

School should be a place of exploration, inquiry, excitement, collaboration, socialization, and learning. In order to make our school environment a place where all feel welcome and safe, we have the following expectations to guide students.

- » Students are expected to be mindful of one another, respect their teachers, classmates, dorm mates, and visitors, and make good choices at all times.
- » While on campus, students should not have long periods of unscheduled time.
- » Public display of affection is in poor taste and inappropriate in a school environment.
- » Students must maintain appropriate noise levels when gathering in courtyards, hallways near classrooms, and in the dorm.
- » All books and personal belongings are to be carried by each student. They are not to be left in the corridors or on the lanais of any of the buildings. Anything left unattended will be picked up and may be claimed in the SPO.
- » Gum chewing at school is prohibited.
- » Running, jumping, and ball playing are not permitted in any classroom building.
- » Electronic devices (including, but not limited to, cell phones, iPods, laptops, and tablets) may be used during free time and meals, although there may be times when cell phones are collected to promote conversation and to strengthen community. Earphones must be used when listening to music or videos. All electronic devices are to be turned off in the library, classrooms, labs, and during field trips unless the student has specific same-day permission from the appropriate teacher or proctor.
- » Students should stand when an adult enters the classroom. When spoken to by an adult, a student should reply in a clear voice referring to the person either by the last name preceded by Mr., Ms., Mrs., or Miss, or as Ma'am or Sir.
- » Students are welcome to use the grassy area immediately surrounding the Sun Yat-Sen statue; however, the Head of School's Office and other administrative offices border this area. Loud noises and horseplay are prohibited.
- » Students may not ride in school elevators without permission from the school nurse or Summer Director.
- » Snacks and lunches may be eaten in outdoor areas

# DAILY REGULATIONS (CONTINUED)

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of the Upper School campus except for hallways alongside classroom doors.

## **Harold K. L. Castle Building**

- » Students are not allowed in the building before 7:30 a.m. or during lunch.
- » Students are not to loiter in the hallways or the foyer during lunch or before or after school.
- » Students are not to loiter behind the building.
- » Students may not eat or drink on the Castle lanai, front steps, or perimeter.

## **Masao Nangaku Building**

- » Students are not to loiter in front of the building, or in the student drop-off area, during school hours.

## **The Sullivan Center for Innovation & Leadership**

- » Students are not allowed in the building before 7:00 a.m. or after 4:00 p.m. on school days.
- » Unless injured, students may not use the elevator during school hours.

## **The Harry and Jeanette Weinberg Building, The Kozuki Stadium and the Parking Structure**

- » Students are not to loiter in the stairwells.
- » The parking structure is off limits to students.
- » The warehouse is off limits to students.
- » The second floor balcony is off limits to students unless under the direct supervision of a teacher.

## **Residence Hall**

- » Residential Students are not allowed in the Residence Hall during the academic day without permission from a residential staff.
- » Day students are not permitted in the Residence Hall.
- » Students are not to loiter behind the building.

## **Security**

- » Main security office is located at the entrance of the Kamoku Street parking structure. Forgotten clothes, lunch, money, etc. should be left at Security and will be delivered to the students by 'Iolani personnel. Parents/guardians/visitors should not enter campus and/or go directly to the classrooms or offices.

## **Lost and Found**

- » Located outside of the Summer Programs Office (SPO); items not picked up will be donated in early August. There is a \$1.00 fee to pick up any items brought to the Lost and Found.

## **Restrooms**

- » Located throughout the campus.

## **Tsuzuki Group Library (Upper School)**

The Library's mission is to enrich the intellectual life of students by providing a warm, nurturing environment with 21st-century resources and technology. The Library has four objectives: to cultivate innovation, citizenship, communication and discovery. Our goal is to create independent researchers who will be able to apply the skills learned in the Library to the next level of education and beyond.

- » Hours: Monday through Friday, 7:00 a.m. to 4:00 p.m. Closed Weekends / Holidays.
- » Collection – 23,000 books, 92 magazines and newspapers, databases, and audiovisual resources.
- » Equipment – color printer, black-and-white printer, photocopy machine, and computers with Internet access.
- » Online Resources – 'Iolani School's online catalog, computer databases, and e-books are available through our homepage (<https://iolani-uslib.github.io/>). E-books as well as full-text research articles from journals, magazines, and newspapers are also accessible remotely from home. The Librarian's password and user ID can be obtained from the librarians.
- » Collaboration Centers – Teachers may use these rooms for research-based assignments.

## **Conduct in the Library**

- » Eating or drinking is not permitted in the Library. Water in covered containers is allowed.
- » The Library is a quiet area for study. Please be respectful of your fellow students.

## **Circulation Policy**

Library materials are the property of 'Iolani School and are utilized by students, faculty, staff and administrators. Materials must be returned on time in order to be available for all to use and enjoy.

## **Borrowing Period**

- » Books, pamphlets and magazines – 1 week
- » Closed Reserve – Library or overnight use
- » Reference – Library or overnight use

The final due date for all materials checked out is June 24 for Session 1 and July 15 for Session 2 and 6 week courses.

# DAILY REGULATIONS (CONTINUED)

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## **Fines**

The Library does not charge fines. However, students with overdue materials will be restricted from borrowing materials. Items more than 90 days overdue will be considered lost and replacement charges apply. Delinquent accounts will be turned over to the Summer Director. All Library materials must be returned by the deadlines listed above. Students who have not cleared their accounts will not be permitted to take their final exams and will receive a “0” grade until their materials are returned.

## **Lost Items**

The Library charges for lost or damaged books. Replacement charges will be a flat fee based on the type of material. Lost book charges that are not paid in a timely manner will be billed to the student’s tuition account. Payments will be refunded if the lost material is returned in satisfactory condition.

## **USE OF ELECTRONIC DEVICES**

Technology is an important part of the educational process and ‘Iolani provides students with opportunities for students to use electronic devices (including iPads, desktop computers, laptops, phones, etc.) throughout the campus. In order to promote a safe, secure, and effective learning environment, we encourage all students to use safe practices and good judgment when using such devices. It is the students’ responsibility to understand that any behavior unacceptable in person is also unacceptable when using an electronic device, whether with a personal device or a school-owned one, regardless of whether or not students are on campus.

Any student who fails to use good judgment when using an electronic device is subject to a number of penalties (which can include, but are not limited to, restricted device use, detention, suspension, or expulsion); the school policy regarding academic dishonesty applies to iPads and other electronic devices.

The following constitutes specific misuse of electronic devices. Other forms of misuse not specifically described below will be subject to the same corrective action if, in the determination of the Director of Residential Summer Programs, such behavior fails to respect human or property rights of others or disrupts the educational process.

Electronic devices used at school should not have any apps installed, unless specifically assigned by an ‘Iolani teacher, that have a description listed under

its rating that is deemed as inappropriate by the school. When in doubt about an app, check with your teacher. Descriptions of apps that would be deemed inappropriate by the school include, but are not limited to, phrases such as:

- » Alcohol, Tobacco, or Drug Use or References
- » Profanity or Crude Humor
- » Cartoon or Fantasy Violence
- » Creating, sending, accessing, uploading, downloading or distributing offensive, profane, harassing, threatening, pornographic, obscene, violent or sexually explicit material is prohibited
- » Jailbreaking, unauthorized use for, and/or other modifications of an ‘Iolani electronic device is not permitted

## **RESPECT**

- » Only touch another person’s electronic device when invited to do so by the device’s owner.
- » Only use your own account and device(s) to access only your content unless you are granted permission by the owner(s).
- » Only access areas of the network you have been given permission to access. Circumventing ‘Iolani’s network filter or firewall is prohibited.
- » Only record content from ‘Iolani (video, photos, audio) with the known consent of the person(s) being recorded.
- » Only post ‘Iolani School content to the Internet with the express permission of the school.
- » Only post content about others to the Internet with their permission. Also secure permission from your parents/guardians, and the parents/guardians of others involved.
- » Do not forward or send any content not directly associated with your learning (e .g . advertisements, games, pictures); “spamming” or stealthily following someone online (“stalking”) are prohibited.
- » Do not deliberately or negligently spread viruses, malware, or spyware.
- » Do not run a business or seek to make a profit using the school’s network, unless you have express permission from the school to do so.
- » Do not print anything non-school related on the school’s printers.

## **CONSIDERATION OF OTHERS**

Electronic devices (including, but not limited to, cell phones, iPods, laptops, and tablets) may be used during free periods and lunch. Earphones must be used when listening to music or videos. All electronic devices are to be turned off in the library, classrooms, labs,

## DAILY REGULATIONS (CONTINUED)

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and during field trips unless the student has specific same-day permission from the appropriate teacher or proctor. Electronic devices must be turned off during assemblies, school-sponsored performances and chapel.

- » Do not post or send any message/picture/sound/video that is obscene, rude, harassing or insulting to anyone or any group.
- » Do not attack, threaten or intimidate another student via technology (or any other means).
- » Do not take up 'Iolani network bandwidth by downloading movies, music, pictures, or by playing online games not directly connected to your learning or sanctioned by a teacher.

### **HONESTY**

Do your own work. iPads allow easy access to information online. Cite all your sources and create your own content. Reference online sources as instructed to by your teachers. Copying other people's work and submitting it as your own work, whether intentionally or unintentionally, is morally wrong. It will be considered plagiarism and will result in a response from the school.

### **INTERNET USE**

Students have access to the Internet and/or email account designed for educational purposes. I understand that it is impossible for 'Iolani School to eliminate access to controversial materials, and will not hold 'Iolani responsible for material acquired or strangers met on the network. Further I accept full responsibility for supervision if and when said Student's computer use is not in a school setting. This privilege may be revoked by the computer system administrator or Director of Residential Summer Programs if use is abused by the Student.

### **PHOTOGRAPHIC CONSENT**

'Iolani Staff regularly photograph students in classroom activities and on campus for use in promotional material either in print or on the 'Iolani School Website. It is 'Iolani's policy not to directly associate a child's name with a photograph of the child.



# Dorm Procedures

## **DORM RULES**

Dorm rule infractions include, but are not limited to:

- » Being disruptive
- » Failing room inspection
- » Failure to perform a house chore
- » Staying up past lights out
- » Excessive noise in the Residence Hall
- » Improper use of the common space (common room, bathrooms, hallways, elevator, lanai)
- » Failure to comply with dorm rules and expectations

Major dorm rule infractions include, but are not limited to:

- » Intentionally using improper or misleading sign-out information
- » Leaving campus without proper permissions
- » Being on an opposite gender floor
- » Sharing an elevator pass or key card, or propping doors to the stairwell without permission
- » Traveling off campus in an unapproved mode of transportation

Any infraction can result in a loss of privileges, probation, or expulsion as determined by the Director of Residential Summer Programs and Dean of Students. The 'Iolani Summer Residential Program seeks to create a family environment where students create long lasting friendships, expand their cultural awareness, learn to coexist with others, and play together as "One Team." In order to create a safe and fun experience for all, we have established guidelines referred to as "Non-Negotiables." The non-negotiables are listed below:

- » You may not return to the dorm during the academic day for any reason. (7:30 a.m.–3:00 p.m.)
- » In the event of a fire alarm, you **MUST** exit the building and meet by the chapel.
- » You may be in your own room, on your own house floor, and in the 1st floor common room. You may not be on another floor or in a House Parent's room. If you would like to go into another dorm mate's room, you must ask permission from both roommates first. Additionally, you must use the elevator that is assigned to your floor.
- » You may not leave the dorm once evening check-

## DORM PROCEDURES (CONTINUED)

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in has started without an adult. If for any reason you are not feeling well at night, let one of the on-duty House Parents know. They will contact the Administrator on Duty (AoD) or on-call night nurse.

- » Turn in all medications to the nurse . This includes fiber gummies, advil/tylenol, and any supplements you may have.
- » Your cell phones and electronic devices should be used at appropriate times. If they become an issue, they will be taken away.
- » If you are leaving campus for any reason that has been approved by the Director of Residential Summer Programs, you must call the AoD's phone number when you depart and arrive back on campus. Students are not permitted to leave campus without adult accompaniment.
- » Students may only enter and exit the dorm through the main entrance by the security desk.
- » Clean up after yourself, keep items in the bathroom organized, wash dishes from the kitchen area, and label your food.
- » If you break something, let staff know. They can report it to the correct people to get it fixed.
- » Use a common language when in groups to promote inclusivity and teamwork, be understanding of the diverse cultures, and be kind to one another.
- » Shower daily and take care of your laundry as needed.

### ROOM INSPECTION

Staff will perform daily room inspections. Students' rooms are to remain clean and in good order. Each day students must maintain their room in the following condition:

- » Bed must be made
- » All clothes are to be properly stored
- » Clothes must be either on hangers in your closet/ wardrobe, in dresser drawers, or in the laundry bag (clothing and linens must be laundered weekly)
- » Towels must be hung to dry
- » Shoes must be stored
- » Personal items on dresser or desk must be arranged in an orderly fashion
- » Desk and dresser drawers must be closed and chair pushed in at desk
- » The floors must be clean and trash containers emptied .
- » No open drink containers or perishable food may be left in the room

Common spaces, bathrooms, and hallways are cleaned daily by facilities staff, and we ask that everyone be considerate of the staff, as well as their dorm mates in leaving spaces clean and neat.

### SEARCHES

While the School wants students to feel that their rooms are theirs to use in some measure of privacy, 'Iolani School is obligated to ensure that the health and safety of all hall residents and their property is protected. Therefore, the School reserves the right to search rooms, personal belongings, or persons if there is reason to believe that illegal, prohibited, dangerous, or stolen articles are present.

### CHORES

All residential students are assigned chores supervised by House Parents. The purpose of chores is to foster a commitment to maintaining clean and healthy community spaces.

### LIGHTS OUT

Students are expected to be in their own beds at the designated lights out time. All doors should be open, lights off, and all electronics put away. House Parents on-duty will close doors after checking in each room.

### MEALS

Residential students are expected to attend and check-in at all meals. Students are expected to display good table manners in the Student Center and to clear their dishes and trash.

### LAUNDRY SERVICE

The laundry room in the dorm is available on a regularly scheduled floor rotation, with every effort made to accommodate emergency situations. Laundry detergent is provided.

### HEALTH INSURANCE

All students in the residential program are required to carry US health insurance. Any medical, testing, or prescription costs not covered by insurance are the responsibility of the student and his or her parent(s).

### PASSPORTS

The Residential Life office will hold all travel documents in a secure location while students are on campus. In many cases, a passport must be valid for six months beyond the period of stay in the United States. Please check the passport expiration requirements for traveling from your country to the United States. Checking ahead of time will prevent the possibility of being turned away at immigration, if not at the departure airport.

# COVID-19 Policy

*\*\*Please refer to the Family Handbook and school website for the most current COVID-19 policies regarding testing, suspected case or close contact situations, vaccination policy, prevention strategies, visitor policy, and COVID-19 specific regulations.*

As 'Iolani School continues on-campus instruction, our overriding priority is to ensure the safety and well-being of our students and families, employees and community during the COVID-19 pandemic. We also recognize how important in-person learning, teaching and collaboration is to education. The following guidelines, together with our prevention strategies, are designed to keep our students, faculty and staff safe on campus.

This policy applies to all aspects of instruction and school-related activities, including, but not limited to, participation in extracurricular activities, athletic programs and events, field trips and travel, off-campus school events, student activities and clubs, Residential Life enrollment and activities, After School Care and After School Programs enrollment and activities, and other activities, including Summer Programs. Please note that this policy is subject to change at 'Iolani School's sole discretion as the COVID-19 pandemic evolves. Although it is our desire and intent to provide on-campus instruction for the entire summer session, circumstances may necessitate school operations to be conducted online for an undefined period. For any general questions regarding this policy, please contact [communityhealth@iolani.org](mailto:communityhealth@iolani.org).

## **COVID-19 WAIVER AND RELEASE OF LIABILITY**

While 'Iolani School will enforce policies to prevent persons having COVID-19 symptoms from being on its campus, there is a risk that there may be people on the 'Iolani School's campus that could be infected with COVID-19 who have symptoms or who are asymptomatic.

Further, while 'Iolani School will implement safety precautions and strategies designed to mitigate the risk of COVID-19 transmission to the extent reasonably feasible, 'Iolani School cannot anticipate every situation that may arise and cannot ensure that students will not be exposed and/or infected by COVID-19.

By sending your student to school on-campus, as the student's parent(s)/guardian(s), you understand, agree, and hereby assume the risk that your student's attendance on campus could expose your student to persons infected with COVID-19. By sending your student to school on-campus, you further understand, agree, and hereby assume the risk that your student may be infected by COVID-19 while attending school in-person on campus.

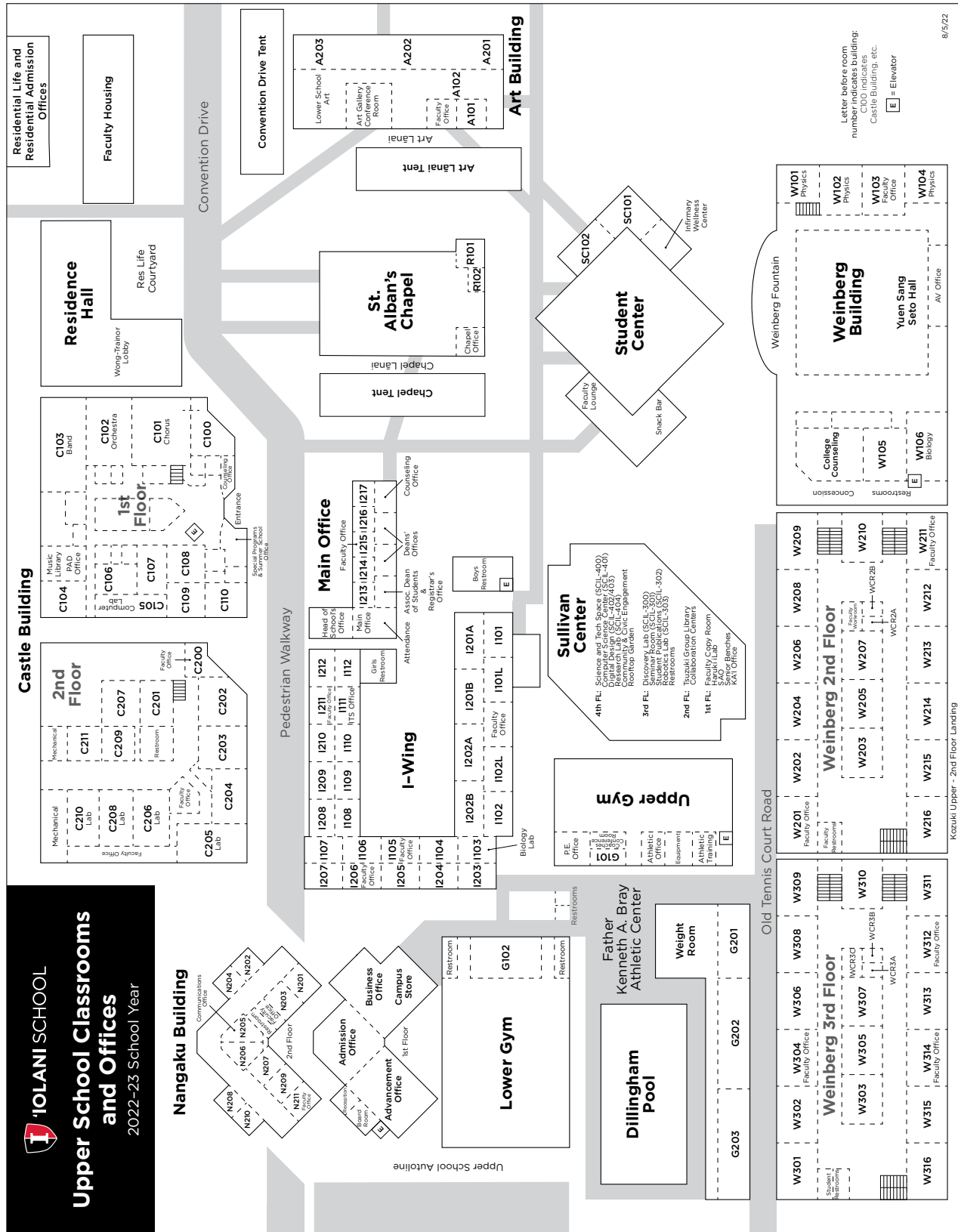
**ACCORDINGLY, AS THE STUDENT'S PARENT(S)/ GUARDIAN(S), YOU HEREBY WAIVE, DISCHARGE, COVENANT NOT TO SUE, RELEASE, INDEMNIFY, AND HOLD HARMLESS 'IOLANI SCHOOL, ITS OFFICERS, VOLUNTEERS, EMPLOYEES, BOARD MEMBERS, AGENTS, AND REPRESENTATIVES FROM ANY AND ALL LIABILITY TO YOUR STUDENT AND/OR HIS/HER REPRESENTATIVE, ASSIGNS, HEIRS AND NEXT OF KIN, FOR ANY LOSS OR DAMAGE, INCLUDING BUT NOT LIMITED TO BODILY INJURY OR DEATH, CAUSED BY OR RELATED TO COVID-19 EXPOSURE OR INFECTION.**

The sole exception to this waiver and release is for any loss or damage due to gross negligence or willful or wanton conduct by 'Iolani School.

By sending your student to school, you understand, acknowledge, and consent to all of the above provisions and agree to be bound by their terms.

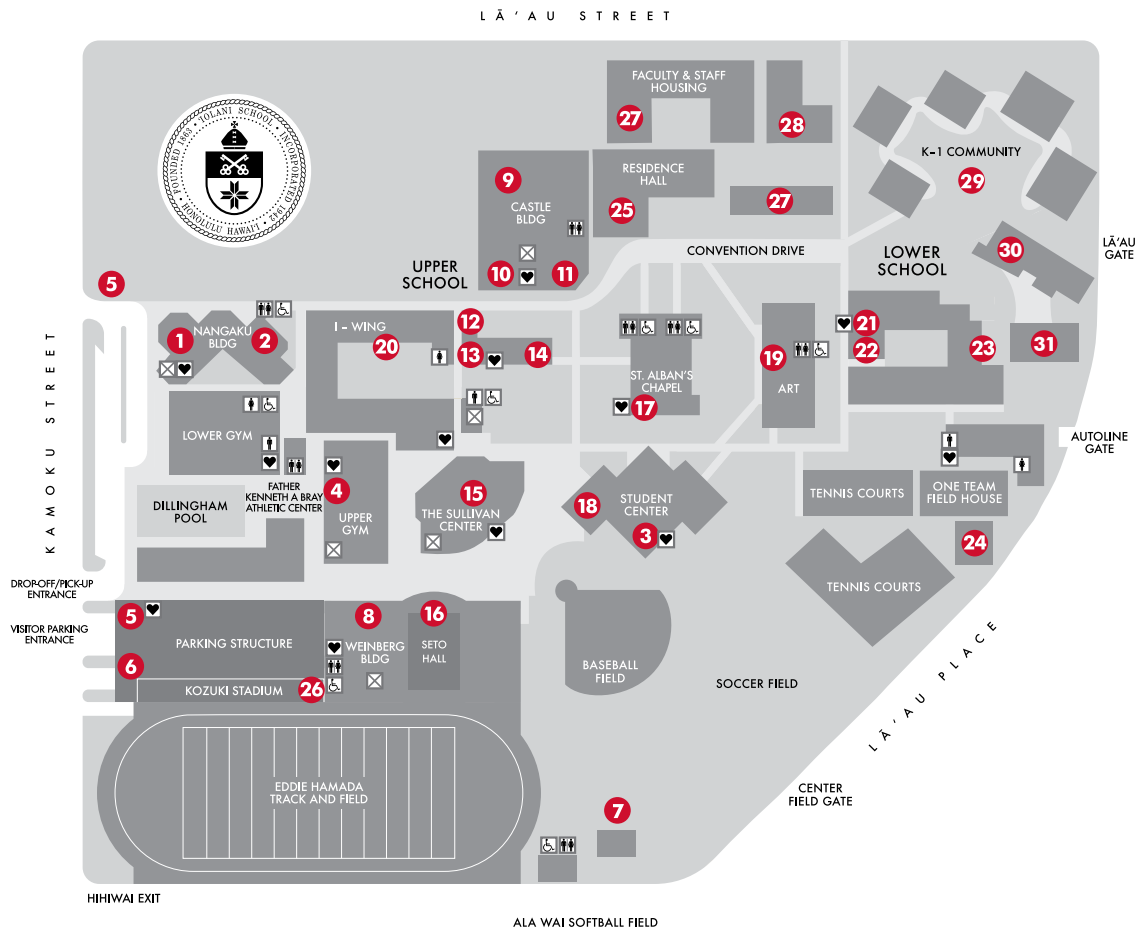
If you have any objections to any of the above provisions, you must notify 'Iolani School in writing and may not matriculate your student.

# UPPER SCHOOL CLASSROOMS





# CAMPUS MAP



- ADMISSION OFFICE **1**
- ADVANCEMENT OFFICE **1**
- ART - KANESHIRO ART GALLERY **19**
- ATHLETIC OFFICE **4**
- BUSINESS OFFICE / CAMPUS STORE **2**
- CAFETERIA OFFICE **18**
- CHAPEL OFFICE **17**
- COLLEGE COUNSELING OFFICE **8**
- COMMUNICATIONS OFFICE - 2ND FLR **1**
- COUNSELING - GRADES 7 AND 8 **11**
- COUNSELING OFFICE **14**
- COUNSELING - LOWER SCHOOL **22**
- FACULTY & STAFF HOUSING **27**
- FAIR COTTAGE **7**
- FAIR OFFICE **26**
- HEAD OF SCHOOL'S OFFICE **12**
- INFIRMARY / WELLNESS CENTER **3**
- INFIRMARY - RESIDENCE HALL **25**
- INFORMATION TECHNOLOGY **20**
- K-1 COMMUNITY **29**

- KA'I OFFICE **15**
- KANESHIRO SCIENCE & INNOVATION CENTER **30**
- KOSASA PERFORMANCE STUDIOS **31**
- LIBRARY / ARCHIVES - 2ND FLOOR **15**
- LIBRARY - LOWER SCHOOL **23**
- MAIN OFFICE - LOWER SCHOOL **21**
- MAIN OFFICE - UPPER SCHOOL **13**
- PERFORMING ARTS DEPT. OFFICE **9**
- PHYSICAL PLANT DEPARTMENT **6**
- RANZMAN BOARD ROOM **1**
- RESIDENCE HALL **25**
- RESIDENTIAL ADMISSION **28**
- RESIDENTIAL LIFE OFFICE **28**
- SECURITY OFFICE **5**
- SENIOR BENCHES **15**
- SETO HALL **16**
- STUDENT ACTIVITIES OFFICE **15**
- SULLIVAN CENTER **15**
- SUMMER PROGRAMS / SPECIAL PROGRAMS **10**
- TENNIS OFFICE / FAB LAB **24**

- RESTROOMS
- WOMEN
- MEN
- ACCESSIBLE
- ELEVATOR
- AED

# SAMPLE WEEKLY BULLETIN

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9 JULY - 15 JULY 2023

## RESIDENTIAL LIFE WEEKLY BULLETIN

### Monday, July 10, 2023

| AOD – Mr. Kings<br>(808) 425-1178 | SECURITY<br>(808) 478-9253  | ON-CALL NURSE<br>(808) 292-2667 |
|-----------------------------------|---|---------------------------------|
| 7:00 am                           | Rising  |                                 |
| 7:15 am - 7:55 am                 | Breakfast - Bacon, Eggs, Fried Rice ( <i>Chapel Tents</i> )                   |                                 |
| 8:00 am - 3:15 pm                 | Refer to Your Academic Schedule   |                                 |
| 12:30 pm - 12:45 pm               | Lunch Pickup - Spaghetti w/ Meatballs, Fruit, Salad ( <i>Student Center</i> ) |                                 |
| 3:15 pm - 6:15 pm                 | Dorm Check-In & Rest ( <i>Laundry: 5th Floor</i> )                            |                                 |
| 6:15 pm - 6:45 pm                 | Dinner - Mochiko Chicken, Tofu Curry, Fruit, Salad ( <i>Chapel Tents</i> )    |                                 |
| 6:40 pm - 7:30 pm                 | Free Time, Study Time ( <i>Dorm</i> )   |                                 |
| 7:30 pm - 8:30 pm                 | House Cup - Capture the Flag  |                                 |
| 8:45 pm - 10:30 pm                | All Students in Dorm  |                                 |
| 10:30 pm                          | Lights Out  |                                 |